

Storm Sewer Discharge Permit Application

City of Burlington
Engineering Services



Personal information in this form is collected under the authority of The City of Burlington Storm Sewer Discharge By-law 59-2022, as amended, and will be used to process and administer requests for temporary and/or permanent storm sewer discharge approval. Questions about the collection of this information should be directed to the Supervisor, Development Engineering, 426 Brant Street, P.O. Box 5013, Burlington, Ontario, L7R 3Z6, developmentengineering@burlington.ca.

This form shall be used by persons seeking approval to permanently or temporarily discharge or deposit private water into a storm sewer or drainage works or a connection to a storm sewer or drainage works, which discharge or deposit would otherwise be prohibited by the Storm Sewer Discharge By-law 59-2022 (the "**By-law**"), as amended.

After completion of this form, submission of the required supporting documents, and payment of the applicable permit fee, a Groundwater Discharge Permit or a Temporary Storm Sewer Discharge Permit will be issued by the Director of Engineering Services provided all terms and conditions for issuance have been satisfied.

Note: If no permit has been issued and no active steps are being taken by the applicant to provide the information or documents required, the application will be deemed withdrawn one (1) year after its filing, and the applicant will not be entitled to a refund of any fees paid.

Applicant Information

Site Address

Address

City	Province	Postal Code
Burlington	Ontario	

Permit Applicant

Name (full legal name of individual or corporation)

Contact Name

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Address

City	Province	Postal Code
Email	Phone No.	Emergency Phone No. (available 24/7)

Property Owner

Name (full legal name of individual or corporation)

Contact Name

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Address

City	Province	Postal Code
Email	Phone No.	Emergency Phone No. (available 24/7)

Site Operator**Name** (full legal name of individual or corporation)**Contact Name**

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Address

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City**Province****Postal Code**

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Email**Phone No.****Emergency Phone No.** (available 24/7)

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Billing Information**Name** (full legal name of individual or corporation)**Contact Name**

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Address

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City**Province****Postal Code**

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Email**Phone No.****Emergency Phone No.** (available 24/7)

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Permit Type and Details**Permit Type**☐ Permanent Groundwater Discharge Permit \$1,392.43 + HST☐ Temporary Storm Sewer Discharge Permit \$835.46 + HST**Requested Start Date**

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Requested End Date

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Description of Work**Purpose of Work**

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Proposed Maximum Discharge Rate (L/s)**Proposed Daily Discharge Rate (L/day)**

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Source Contamination and Pre-Treatment

Source Site Known to be Contaminated

☐ Yes

☐ No

If yes, describe what contamination is present

Pre-treatment of Water Prior to Discharge

☐ Yes

☐ No

If yes, describe what treatment is proposed

Additional Comments

Attachments

A complete application form includes the following attachments:

- ☐ Site plan or project map
- ☐ Erosion and Sediment Control Plan
- ☐ Laboratory analysis certificate from an Accredited Laboratory, as defined in the By-law, for parameters listed in Part 4 of the By-law
- ☐ Pre-treatment system specifications (if applicable)
- ☐ Copy of Dewatering Discharge Approval if discharge to regional infrastructure is also required
- ☐ Copy of the Environmental Activity Sector Registry and/or Permit to Take Water issued by the Ministry of the Environment, Conservation and Parks for dewatering (if applicable)
- ☐ Contingency Plan should the City cease the approval (describe in **Additional Comments** section above)
- ☐ Copy of an Environmental Compliance Approval from appropriate government agencies (if applicable)
- ☐ Proof of payment of the applicable permit fee as set out in the Rates and Fees By-law 83-2022, as amended

General Information

The City may require the applicant to complete and provide a Pollution Prevention Plan, reports, data, studies, results, documentation, or other information to the satisfaction of the City that will enable the City to assess whether or not the proposed discharge could interfere with the municipal storm sewer system and will comply with the By-law.

The **discharge shall be sampled once weekly during the first four (4) weeks** of pumping and the laboratory analysis shall be provided to City staff for review. If the laboratory analyses confirm compliance with the By-law, then the sampling frequency may be changed to monthly for the duration of the dewatering as may be deemed appropriate by the Director.

The maximum discharge rate will be no greater than an amount agreed upon by the City based upon the capacity and condition of the receiving infrastructure. Pumping will not occur during or within 24 hours of a storm event that discharges to the receiving storm sewer infrastructure.

In the event of a spill or non-compliance with any of the requirements of the discharge approval and/or the By-law, the person will immediately stop the discharge and follow the notification procedure specified in the By-law. The City reserves the right to suspend or revoke the storm sewer discharge approval at the City's sole discretion.

Please contact the Supervisor, Development Engineering at developmentengineering@burlington.ca or 905-335-7777 ext. 7679. for all inquiries.

Applicant Disclaimer

I, _____, certify as the Applicant identified in the Applicant Information section of this Storm Sewer Discharge Permit Application form that the information provided in this Application form is true, that the information contained in the documents that accompany this Application form is true, and that the City may rely on all of the foregoing information in determining whether or not to issue a Groundwater Discharge Permit or a Temporary Storm Sewer Discharge Permit as described in this application form.